



Covid-19 Safety plan and Guidelines:

Daily Health Screening

- Parents are aware that St Luke's Church and Angels in the Gardens Childcare Corp. are not liable if any COVID-19 case were to occur.
- Staff will check the child's temperature using no contact thermometer. If the child's temperature is 100 degrees or above, the child will be sent home, no exceptions. A phone call home will be placed with follow-up instructions. Child must be fever free for 24 hours before returning to school.
- All staff will be screened upon arrival every morning. This will include a self-assessment and temperature check.
- Any child/staff exhibiting COVID-19 symptoms either upon arrival or at any point during the day, will be sent home.
- COVID-19 symptoms listed by CDC:
 - Fever
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - Loss of taste or smell
 - Sore throat
 - Congestion or running nose
 - Nausea or vomiting
 - Diarrhea

Use of PPE

- All staff must wear face coverings inside the Center at all times.
- Staff will be trained how to adequately put on, take off, clean and discard PPE.
- Children 2 years and older are recommended to wear face masks .

Parent Drop-off and Pick-up

- Parents/guardians should wear face masks during drop-off and pick-up.
- Children will be signed in and dropped off at the entrance of the school.
- Children will be escorted down by a designated staff member wearing proper PPE To ensure the safety of all children, parents and non-essential visitors will not be allowed in our center during hours of operations.

- For all school tours during non school hours, visitors will have to schedule an appointment and must wear masks, gloves, and shoe coverings when entering the center.
- A designated staff member will bring the child out to parent/guardian during dismissal.

Enhanced Hygiene Practices

- Children and staff will follow CDC handwashing guidelines and practice frequent handwashing.
- Children and staff will wash hands with soap and water for at least 20 seconds upon arrival.
- Children will be taught how to properly wash hands by singing “Happy Birthday” or “ABC” song.
- Children and staff will practice handwashing upon arrival, before meals and snacks, after outdoor play, after using the bathroom, prior to going home and after coughing, sneezing, and blowing noses.
- Hand sanitizer will be readily available for staff throughout common areas on site (classrooms, entrances, exits, and reception desks).
- Children will read books that discuss the importance of good hygiene practices.

Enhanced Cleaning and Sanitizing Practices

- The center will complete a professional cleaning and disinfecting weekly.
- Staff will routinely clean and sanitize all areas of the center beginning and end of the day.
- A cleaning schedule and log will be followed.
- Staff will clean, sanitize and disinfect frequently touched surfaces and objects such as toys and manipulatives on a daily basis. This also includes doorknobs, light switches, toilets, faucets, sinks, tables, chairs, cubbies, and desks.
- Toys that cannot be cleaned or sanitized will be removed from the classroom (soft toys, dress up clothes and puppets).
- Toys will not be shared with other groups of toddlers, unless they are washed and sanitized before being moved from one group to the other.
- Children are strongly encouraged NOT to bring in toys from home as it can transmit the virus.
- Toys that children have placed in their mouths or that are otherwise contaminated by body secretions/excretions will be set aside immediately until they are sanitized.
- Children’s clothing and bedding will be placed separately in individually labeled cubbies. Siblings may share cubbies.
- Cots will be labeled with your child’s name and sanitized daily before and after use.

Training of Staff

- All staff members will have training about proper PPE and COVID guidelines, regulations and procedures.

- There will be staff meetings regularly to ensure staff is up to date with any new CDC guidelines and regulations.

Meals

- Children will bring snacks and lunches from home
- The center will not distribute food to children
- Seating will be spaced-out as much as possible to ensure adequate physical distancing during meals/snacks

Procedures When Child is Sick

- St Luke's Church and Angels in the Gardens are not liable if any COVID-19 case were to occur.
- If a child is feeling any COVID-19 symptom they will be removed from the classroom and placed in an isolated room with a designated staff member wearing proper PPE. Children will stay in an isolated room until they are picked up by a parent or guardian.
- If a staff member or child has been in contact with COVID-19 they must remain home. During the quarantine period, vaccinated staff members may return to work after day 7 after receiving a negative test result (test must occur on day 5 or later).
- If a student has been in contact with COVID-19 they must remain home for 7 days. We require all members in the household to provide negative test results after the 5th day in order for the child to return on day 7.
- If a child has tested positive for COVID-19 and exposed their classroom, that child must remain home for 14 days and their classroom will be closed for 1 week. All staff and classmates will remain home until proof of negative results as in the above mentioned protocol. If a staff member is feeling any COVID-19 symptom, they will be sent home.
- In the event of covid exposure, tuition will be due at all times, as mentioned in the Angels in the Gardens Child Care Corp. Policy Agreement Form on the last page of the enrollment packet.

I _____ (parent/guardian) have read and am aware of all guidelines above.

Parents/Guardians Signature

Today's Date